**FORMATO DE CONTROL DE TRÁMITES**

**NOMBRE DEL CONTRIBUYENTE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**DIRECCIÓN: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**UBICACIÓN DEL LOTE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ MEDIDA: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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| **INHUMACIÓN** |  | **REP. BOLETA** |  | **TRASPASO** |  | **CONSTRUCCIÓN** |  | **EXHUMACIÓN** |  |

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| **ALTA EN EL SISTEMA** |  | **DEPÓSITO DE CENIZAS** |  |

**TIPO DE TRÁMITE:**

**DOCUMENTOS ENTREGADOS:**

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|  | **BOLETA DE PROPIEDAD** |

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|  | **PAGO DE MANTENIMIENTO** |

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|  | **INE PROPIETARIO** | **PARIENTE** |  | **TESTIGOS** |  | **NVO. PROPIETARIO** |  |

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|  | **ACTA DE DEFUNCIÓN** | **INHUMADO** |  | **PROPIETARIO EXHUMADO** |  |

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|  | **ORDEN DE INHUMACIÓN** |

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|  | **OFICIO DE SOLICITUD** |

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| --- | --- |
|  | **ACTA DE NACIMIENTO** |

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|  | **ACTA DE MATRIMONIO** |

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|  | **CARTA PODER** |

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|  | **FOTOGRAFÍA DEL LOTE A COLOR** |

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|  | **CARTA RESPONSIVA** | **CONSTRUCCIÓN** |  | **EXHUMACIÓN** |  | **TRASPASO** |  |

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|  | **OTROS:** |

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